

Subsequent tenant

You can look for a new tenant at any time. Please make sure that the new tenant meets the following requirements and that the documents are complete. The current tenant must submit the documents to the property management company independently; incomplete documents will not be processed. We require:

- Complete self-disclosure, according to the template (<http://www.riebeling.eu/vermietung/>)
- Copies of identity cards (front and back of resident and guarantor, if applicable)
- Proof of creditworthiness that guarantees the rental payments (three salary statements or the employment contract)
- Certificate of enrollment, training contract or similar for properties used by students.

The documents must be received by the property management company in full and in good time 4 weeks before the desired move-out date. You will only receive written confirmation once the documents have been fully checked and positively assessed.

Please note that a processing fee will be charged for processing the subsequent tenancy or, in the case of a subsequent tenancy, a processing fee of 238.00 € will be charged.

Subletting

We accept subletting if you fulfill the following requirements:

- Submission of the subtenancy application and the subtenant's full contact details by the current tenant. Download the subletting application: www.riebeling.eu/service/

You will only receive written confirmation once the application has been fully checked and approved. Please note that you will incur a one-off charge of € 119.00 for subletting.